POZNAN UNIVERSITY OF TECHNOLOGY

EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)
pl. M. Skłodowskiej-Curie 5, 60-965 Poznań

COURSE DESCRIPTION CARD - SYLLABUS

Course name
English

Course

Field of study	Year/Semester
Information Technology	1/1
Area of study (specialization)	Profile of study
Level of study	Course offered in
Second-cycle studies	English
Form of study	Requirements
full-time	elective

Number of hours

Lecture	Laboratory classes	Other (e.g. online)
0	0	0
Tutorials	Projects/seminars	
30	0	

Number of credit points
2

Lecturers

Responsible for the course/lecturer:

dr Maciej Buczowski

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tel. 616652853

Centre of Languages and Communication PUT

Responsible for the course/lecturer:

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Prerequisites
Knowledge: The student beginning this module should possess B2 language competence as described by CEFR. They should have mastered the grammar structures as well as general and technical vocabulary covered at first-cycle studies.

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Skills: Students should be able to use different sources of information and understand the need to widen his competence. They should be able to work individually and in a team.

Social competence: The student has to be honest, responsible, persevering, creative and respectful of other people, showing good manners and cognitive curiosity

Course objective

1. Enable the student to achieve language competence B2+ (CEFR)

2. Improve the student's skills in using academic and professional language, specific for a given field of study, in all four linguistic skills.

3. Improve the study of a technical text.

4. Equip the student with the language and skills he needs to succeed in an international working environment and everyday life

Course-related learning outcomes

Knowledge

1. possess the vocabulary related to: corporate culture, handling meetings, effective communication, listening techniques, giving presentations in a multicultural environment, and be able to explain the concepts involved with the topics shown above - [-]

2. know and understand grammatical and lexical rules of English and use them effectively in different types of written and oral communication - [-]

Skills

1. use different sources of information critically - [K_U1]

2. use a variety of communication strategies in English in different environments, the working one included - [K_U3]

3. present the results of his/her research in a summary - [K_U4]

4. discuss the recent developments in IT as presented in professional texts from this field at B2+ level - [K_U7]

5. conduct business correspondence, write emails, take notes of a meeting, write invitations and a report - [-]

6. have all the skills of language competence B2+ (CEFR) - [K_U7]

Social competences

1. be able to work in a team, especially in a multicultural environment - [K_K3]

2. be able to think and act creatively and proactively - [K_K5]

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3. be able to communicate effectively in English in a working environment and typical everyday life situations, and to make a public presentation - [-]

4. be able to recognize and make use of / understand cultural differences in behaviour as well as in formal and private communication in English; in a different cultural environment - [-]

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

Interim grades: formal coursework assignments (speaking assignments, presentations)

Final grade: credit

Programme content

Intercultural identity

Cultural and national values at the workplace

Career development

Work ethics

Work and life balance

Critical thinking and problem analysis

Stress control

Critical thinking: assessment of relevant examples, reports and arguments; challenging assumptions.

Writing: online profile, applying for a job, minutes of a meeting.

Presentation: giving relevant examples, telling stories, connecting with the audience, strengthening the main points of a presentation.

Teaching methods

1. presentation, analysis of topics/problems shown on the board, lexiacal and grammatical tasks

2. discussion, teamwork, multimedia slide show, case study

3. student's individual work

Bibliography

Basic

1. Stephenson Helen, Lewis Lansford and Paul Dummett. Keynote, Upper Intermediate. 2016. Cengage Learning.

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Additional

Online sources such as: www.sciencedaily.com, www.howstuffworks.com, www.newscientist.com .
Additionally, other sources that each lecturer can customise to fit his/her group in the most appropriate
way as long as they are related to culture and intercultural, business and social relations.

Breakdown of average student's workload

	Hours	ECTS
Total workload	50	2,0
Classes requiring direct contact with the teacher	30	1,0
Student's own work (literature studies, preparation for laboratory classes/tutorials, preparation for tests/exam, project preparation) [1]	20	1,0

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[1] delete or add other activities as appropriate